

27 August 2025

Dear Parent/Carer

We hope our students and families have had a wonderful summer. We would like to congratulate all our students on their examination results. They have achieved some excellent grades at both Year 13 and Year 11 and we are extremely proud of their success. Congratulations to everyone and good luck in your next stage, whether it be further/higher education, apprenticeship or employment.

We are excited to see everyone back in school on **Tuesday 2nd September at 8.30am** and we would like to remind you of key information in preparation for a positive start to the new academic year.

At the end of last term, our Character team and Quality of Education team were working hard to ensure that a smooth transition from one year to the next would take place. Meetings occurred between Character Leads, Curriculum Leaders, Year Leaders, and Student Support Officers to ensure they were up to date with all the necessary pastoral information to enable them to support our students, and their expertise, dedication and passion will undoubtedly make a difference.

Achieving excellence together is our key mission. This is underpinned by our commitment to the holistic development of our students and ambition to foster a positive, caring and inclusive school environment as referenced by Ofsted during their visit in November 2024. Our Character team are committed to providing support, guidance and resources necessary for each student to thrive academically, socially and emotionally. The Character Lead for each year group works alongside the Year Leader. The core role of the year leader is to support students' conduct development alongside supporting good attendance and punctuality). The core role of the Character Lead is to support students' character development, attitude to learning, achievement and personal development in order for them to flourish.

We know that a strong partnership between home and school is essential for your child's success. Therefore, we encourage open and regular communication between parents, teachers, Form Tutors and the school pastoral team. We value your input and feedback, and we are always available to address any concerns or queries you may have. We will be sending further information about steps we have taken since the last parent voice early in the Autumn term.

For your reference, your child's Character Lead, Year Leader and Form Tutor are listed towards the end of the letter. We use a variety of mediums to communicate with parents.

Arbor

We will continue to use Arbor – our Academy management system to keep parents/carers informed of their child's:

- attendance and punctuality;
- internal and external examination timetables.

Parents/carers can also inform us of any change of contact/medical details through Arbor.

Arbor can be accessed through the Parent Portal. To access the Arbor app for the first time, go to <https://themfg.uk.arbor.sc> and click on 'First Time Logging In?' Enter the email address that we have on file and you will receive an email to create a password. For any issues logging in please email arborsupport@themfg.co.uk

A mobile app is also available for Apple iOS and Android. Search in the relevant app store. You will first need to set up your password as above.

ClassCharts

We will continue to use ClassCharts to keep parents/carers informed of their child's:

- behaviour – both positive and negative;
- homework
- detentions;
- information about before and after-Academy provision including clubs;

NB Parents of Year 7 will receive a letter next week with log in details detailing how to access the ClassCharts app.

Uniform and Equipment

As students are preparing to return to school, they will be expected to have their full equipment and uniform, and we thought a reminder about uniform, equipment and attendance would help the year to start on a positive note.

Information can be found on the school website here: [Uniform/Equipment](#). The revised PE kit for year 7 students is currently being reviewed and parental consultation on this will take place in September. Information on financial support is also available here. Please contact school if you need any support and we will do what we can to help.

Students will also need the following equipment.

Pens (black/purple) Pencils Ruler	Colouring pencils/highlighters (optional) Rubber Glue stick Whiteboard pen (not permanent)	Geometry set with protractor & compass Scientific Calculator
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Students will also need a yellow apron for Food lessons (or apron appropriate for school)

A reminder that mobile phones and other electronic devices must be switched off and put away as soon as students enter the green gates until they leave at the end of the day.

Homework

At KS3 and KS4, our students are expected to complete one piece of homework, per week, for English, Maths and Science. For 'non-core' subjects, students are expected to complete one piece of homework per fortnight.

The overarching goal of our homework model is to empower our students with the tools that they need to become independent learners. Homework enables our students to extend their learning outside of the classroom, strengthens their long-term memory and fosters a culture of resilience.

Homework at The MFG centres around retrieval, evaluation and application of knowledge. Students are tasked with recalling information through low stakes quizzes, evaluating knowledge from previous topics to support retention and applying skills to create challenge outside of the classroom.

Attendance

We would like to take the opportunity to remind you about the importance of attending school every day.

Outstanding attendance will improve academic, personal and social development. We want to ensure the best possible learning experience for all students at The MFG and exceptional attendance will maximise the opportunities to flourish.

Poor attendance has a negative impact on achievement. Every day missed is associated with a lower chance of achieving 5 or more good GCSEs (or equivalent) at grades 9-4; this includes English and mathematics.

Students also need to be punctual to school and all lessons to ensure learning time is maximised. **Tutorial starts at 8.30am, and students should be in the classroom at this time ready to learn, therefore all students need to be on site by 8.30am.** Students can arrive from 8am and can wait in Take 5 restaurant or under the canopies until 8.30am before transitioning to their form room. Breakfast items (food/ drinks) can be purchased daily in Take 5 restaurant from 8am.

Students will go directly to their form rooms on arrival to school on Tuesday 2nd September, at 8.30am, apart from Year 7 students who will be directed to the Sports Hall.

Year 7 Character Lead – Miss Vhora		
FORM	FORM TUTOR	ROOM
7F	Mrs Mistry	G15
7O	Mrs Jackson / Mr Bajwa	W13
7R	Miss Peter	W05
7T	Mrs Fantom	Y11
7U	Mrs Cooper / Miss Hibbert	R18
7N	Mr Stocks	B16
7A	Ms Iqbal	B06
7E	Miss Hunter/ Miss Smith	Y16
Year Leader: Mrs Fox		

Year 8 Character Lead – Mr Thompson		
FORM	FORM TUTOR	ROOM
8F	Miss Richardson	R22
8O	Mr Shapland Bal	R02
8R	Miss Bontoft	R17
8T	Miss Emenike / Mr Cranmer	W12
8U	Mrs Battye / Ms Hill	W08
8N	Mrs Ashenden Bey	G01
8A	Miss Dean	R19
8E	Miss Callister	B07
Year Leader: Mrs Firth		

Year 9 Character Lead – Miss Bell		
FORM	FORM TUTOR	ROOM
9F	Ms Granger	R15
9O	Ms Embury	Y09
9R	Mr Potter	R04
9T	Mrs Knight	R20
9U	Miss Simpson	R01
9N	Mrs Womersley	R07
9A	Mr Byrne	B04
9E	Mr Teasdale	W04
Year Leader: Mr Knowles		



Year 10 Character Lead – Mr Woodhouse		
FORM	FORM TUTOR	ROOM
10F	Mrs Gibson	R06
10O	Mr Padgett	Y03
10R	Mrs Rutherford	Y14
10T	Mr Hainsworth	G04
10U	Miss Buckley	G13
10N	Mrs Crowther	Y13
10A	Mrs Smith	R16
10E	Miss Sayed	Y12
Year Leader: Mrs Taylor		

Year 11 Character Lead – Mrs Hattersley		
FORM	FORM TUTOR	ROOM
11F	Mrs Gilbert	B14
11O	Mr Sinclair	R03
11R	Mrs Tyrell	W18
11T	Mrs Stephenson	W06
11U	Ms Ryan	Y15
11N	Mrs Turner / Mrs Pritchard	W03
11E	Mr Still / Miss O'Brien	W14
11V	Mrs Boulton	Y06
Year Leader: Mr McConnell		

We hope you have a restful summer break, and we look forward to welcoming all our students back to school on **Tuesday 2nd September at 8.30am**. Thank you for your continued trust and support.

We know that circumstances change, and some students may be leaving us over summer – please let us know by replying to this email if this applies to your child.

If you have any queries, please do not hesitate to contact us on contactus@themfg.ghat.org.uk

Enjoy the last few days of the holidays.

Kind regards

Mrs A Fuller
Principal

Mrs C Murphy
Deputy Principal - Character